

Course Description

English 12 is offered to students who are preparing to attend a two-or four-year college after graduation. The reading and writing assignments will be similar to assignments in college writing and literature courses. Students will build a superior vocabulary essential for success in college-level work as well as refine their grammar, usage, and mechanics in the context of writing. Students will also prepare and deliver oral presentations. The reading assignments will come primarily from English literature and nonfiction.

Class Procedures

1. English 12 is a required class for graduation. Failure to complete all requirements of the course may result in the student receiving an incomplete and *no credit*, requiring the student to retake the course in order to earn a diploma.
2. All assignments and tests are assigned a point value. A student's grade is based on the number of points earned out of the total points possible for each grading period.
Ex: 90/100= 90% (A-)
3. Essays, papers, and reports will be submitted in hard copy. All parts of the assignment must be submitted on the due date in order to be accepted for full credit.
4. Assignments are expected to be submitted on the date that they are due. Students turning in assignments late (after the assignment is collected and paper-clipped by the teacher), will be penalized 20 percent of the total score on the assignment for each day it is late. Students must turn in *all work* (even if it will earn 0 credit) to be eligible for course credit. (Refer to item #1 of the course procedures.) Students who do not submit the work within one week will be assigned detentions until the work is completed in its entirety and submitted.

NOTE: "One day late" lasts from the time the paperclip is placed on the class' assignments on the due date until the start of class the following day.

5. Students will be permitted to make up assignments and tests following any absences*. The following guideline will be used: students will have the same number of days they have missed to make up the assignment. For example, if a student misses two days, s/he has two days to make up any and all assignments. Students should check the black wire paper rack on the counter to get any handouts they might have missed when they were absent. Students should discuss prearranged absences and make up work with the teacher before said absences and after class. ***It is the student's responsibility to attain any and all work that s/he missed!!!***

***NOTE: This does NOT apply to papers where the due date has been planned several days in advance. If a student is absent on the date that the final draft of a paper is due, that paper must still be submitted on time (via e-mail)!!!! If not, the paper will be LATE!!**

6. All aspects of the *Code of Academic Integrity* and *Consequences For Academic Integrity Violations* will be enforced in this class. Students should be well versed in these sections and refer to the *Student Handbook* regarding these issues. If incidents of plagiarism (**which includes copying papers, homework, worksheets, etc.**) do occur, the student's parent/guardian will be contacted and the student will be required to redo the assignment and submit it for a 50 percent deduction of the earned score.
(Ex: If the student would have earned 90/100 on the resubmitted assignment, the student's final score would then be 45/100.)
7. When the bell sounds to begin class, students need to be quiet and seated in their assigned seats with all necessary materials for the class. If the teacher is speaking at the end of the period when the bell rings, students need to remain seated until the teacher has finished speaking before leaving class. ***Students will be held responsible for any and all instruction/content that is given at the end of class!!!***
8. Students will need the following supplies for class: paper (no fringed edges), composition notebook, pens (blue or black ink only for assignments, and red ink for marking corrections), pencils (extra lead for mechanical pencils), and high lighters.
9. Though not required, students are encouraged to have the following supplies: binder/folder (in which to keep such materials as notes, tests, quizzes, etc.) and a flash drive (for transporting/working on assignments).
10. When class is given time to work on assignments during a class period, students **MUST** be working on the assignment. If any student does not work, s/he will be issued a detention in order to make up the work time.
11. Students need to pay attention, listen and not disrupt class, and contribute to class discussion in an appropriate fashion. Students should raise their hands and wait to be called upon by the teacher if they have a question or comment. Students do not talk when the teacher is talking or when another student is asking or answering a question. Notes must be taken during lectures/discussion. Students will be attentive during all classroom activities, including student presentations, media presentations, class discussions, and lectures. Students are not permitted to place their heads on their desks in a sleeping position. Penalties for violating this policy may result in loss of class participation points or other disciplinary measures (including detentions). Students need to be quiet during transitions from one class activity to another.
12. Students are to treat all peers, teachers, and administrators with respect ***at all times***. The Golden Rule applies in class: ***treat others the way you want to be treated!***
13. Students will be given a handout with four hall passes per semester. Before being permitted to leave class, the student must fill out and surrender one pass to the teacher. If a student does not have any remaining hall passes, s/he may not leave class. ***No hall passes will be issued when there is a substitute teacher.*** If a student has all four hall passes at the end of the semester, s/he may turn in those passes for 16 extra credit points.

14. No food or drink (other than water) will be permitted in class unless previously arranged with the teacher's knowledge and consent.
15. Students will not use "forbidden" words or phrases—words/phrases that degrade or disrespect a specific person or group (Ex: "That's gay" or "don't be retarded")—in the classroom. Any student who uses one of these forbidden words or phrases will automatically receive a detention.

Contact Information

If you need to contact Miss McNaull for any reason, you can use one of the following modes of communicate:

- E-mail: mapl_kmcnaull@tccsa.net
- Office Phone: 419-945-2188, ext. 5066

Grading Scale

A+ 97-100%	B- 80-82%	D 63-66%
A 93-96%	C+ 77-79%	D- 60-62%
A- 90-92%	C 73-76%	F 59% and below
B+ 87-89%	C- 70-72%	
B 83-86%	D+ 67-69%	

Course Content

1st Quarter

August-September: *Declaration of Independence*/Creative Writing

October: *Kite Runner*

3rd Quarter

February: *Macbeth*

March: *Things Fall Apart*

2nd Quarter

November: APA Paper

December: *Frankenstein*

January: *Frankenstein/Macbeth*

4th Quarter

April/May: *1984*

Midterm and Final Exam

NO student will be exempted from taking the midterm or final exam. The midterm exam will cover all material from the first semester (1st and 2nd Quarters) of the course, and the final exam will cover all material from the second semester (3rd and 4th Quarters).

Name _____ Period _____

Please read this course syllabus carefully. If you have any questions or comments, contact Miss McNaul at the high school. This slip must be signed by both the student and a parent/guardian, and returned to Miss McNaul by August 23, 2013. Please keep the syllabus for your records.

I have read the above course syllabus and understand the course rules, regulations and procedures and the consequences of infringing upon any of the aforementioned.

Student Signature and Date

Parent/Guardian Signature and Date
